



## CLASS DESCRIPTION

### PROJECT PORTFOLIO / PROGRAM MANAGEMENT

Nowadays, the need for projects is growing rapidly as they are recognized as the main vectors of organizational changes. Recognized as the Business Model of the future, the management of projects portfolio represents a comprehensive and effective way to achieve the corporate strategic and its operational objectives. Accordingly, that is why organizations must provide themselves with the tools they need to bridge the link between their strategic plan and the management of their projects on a day to day basis.

#### GOAL

To present participants with the concepts and the tools related to the management of a portfolio of projects. With the help of some exercises, to proceed through the complete process of the creation of a project portfolio and finally, to learn the concepts used in the management of portfolio.

#### INTENDED AUDIENCE

This course is directed to senior managers or to steering committee members who want to refine their knowledge on managing organization by projects. Participants should have a basic knowledge of the concepts of project management.

#### OBJECTIVES SUMMARY

Offer to the participants:

- To get acquainted with the Project Portfolio particulars including risks management as related to portfolio management;
- To develop a portfolio strategy;
- To get acquainted with the integration of projects portfolio processes within the organisation.

#### COURSE MATERIAL

- Participant instruction book
- Trainer presentation document
- Workshops and exercises
- Personalized access to computerized tools.

The participant who wishes to take advantage of this access must bring its own personal laptop to the class.

#### TRAINING STRATEGY

The training approach is based on how to apply the methodology and to use the working tools in four steps:

- Presentation of the processes and each working tools;
- How the methodology can be applied to real situations known to the participants;
- All participants contribution/involvement and team workshop;
- Feedback and trainer's comments.

The participants are invited to bring to the training session information on their organisation projects. Those would be used throughout the training.

#### COURSE OUTLINE

- Strategic Planning and Management by project
- Projects Portfolio Management
- Putting together a Projects Portfolio
- Risks Management
- Project Management Office

#### DURATION AND COST

**Duration:** 2 days (14 PDUs on request)

**Public session cost:**

Refer to our training partners offer.

**Corporate session cost:**

Refer to our service offer.